

Minutes

St Vincent's P&F Meeting 01					
Date	16 th February 2021	Time	6pm to 8pm	Venue	St Vincent's School media room
Participants	Rachael Baffari (RB), Matthew Baffari (MB), Julie Selby (JS), Jennifer Beechey-Thornton (JBT), Nick Thornton (NT), Karle Beste (KB), Renee Dillon (RD), Yolanta Hamilton (YH), Amy Sherburd (AS), Kirsty Mitchell (KM), Bronwyn Day (BD), Kanna Quizon (KQ), Tanya Seaton (TS), Amanda Flynn (AF), Michelle Thompson-Cramp (MTC), Angela Egan (AE), Paul Gray (PG), Paul Snare (PS), Greg Wilkinson (GW), Aleks Wierzbicki (AW), David Sewell (DS), Adrian Janusz (AJ), Dan Birch (DB)				
Chairperson	David Sewell (DS)				
Apologies	Sarah Wierzbicki (SW), Delia Bell (DB)				

Items for Discussion	Notes/Actions progress	Action Officer	Next Due Date
Opening prayer			
1. PRINCIPALS REPORT			
	<p>Introduction by Principal David Sewell.</p> <ul style="list-style-type: none"> • Nominations and election of new committee: roles of President, Vice President, Treasurer and Secretary. General committee members. <ul style="list-style-type: none"> ○ President: Aleks nominated – Aleks Wierzbicki. ○ Vice President: Michelle nominated – Michelle Thompson Cramp. ○ Treasurer: Sarah nominated - Karl Beste. ○ Secretary: Sarah nominated - Rachael Baffari. 	Note.	

	<ul style="list-style-type: none"> • David has given a general overview of his career and happiness to be a part of the St Vincent community. • David has displayed an operational plan he has produced for the school, please see below the strategic intents and goals of this:- <ul style="list-style-type: none"> ❖ Catholic Identity: <i>Celebrate our Catholic story, The Mercy Way, through dialogue, ritual, prayer and action.</i> ❖ Excellent Learning & Teaching: <i>Sustain foundational practices in literacy. Transform the practice of Numeracy to wholly engage each student in deeper learning.</i> ❖ Wellbeing: <i>Build a common language & understanding of Positive Behaviour 4 Learning across whole school.</i> ❖ Our People: <i>Build a talented, committed and high-performance workforce through Collaborative Committees.</i> • Andrea will be joining in semester 2 meeting. • Covid update: Posters will be put up out the front of each space letting everyone know what the latest “MODS” are. When they change the posters will be updated. • St Vincent’s night is an unknown depending on Covid – Aleks and David will get together in next few weeks to discuss. • Musical also will depend on Covid and if St Vincent’s night will go ahead. 	<p>Note.</p> <p>AW, DS.</p>
<p>2.</p>	<p>PRESIDENTS REPORT (Inc. P&F activities and the year ahead)</p>	
	<p>Presentation by Aleks Wierzbicki Find attached Powerpoint with 2021 upcoming information.</p> <ul style="list-style-type: none"> • Easter – tbd • Mother’s/ Father’s Day – left over bags and stock from last year, Julie will discuss with David about both events and update Aleks. <ul style="list-style-type: none"> ○ No breakfast but gift picking is available this year. 	<p>Note</p> <p>JS, DS, AW.</p>

<ul style="list-style-type: none"> • Mums night to go ahead – Delia and Amanda to organise • Dads night to go ahead – Camp out. • All sub committees needed, anyone interested in helping please email Aleks to be assigned the task. • Colour run to go ahead in mid Semester 3 (mid-September) and Bronwyn and Kirsty to head that committee. • Garden project – Jennifer and Nick to take on that task/ committee. • Naidoc week – David to speak to that committee and get back to us. • Banking – Kanna to coordinate. • Yr6 grad and year-book – Amanda to co-ordinate that committee. • Robotics club – David Sewell has accounted for the funding for this in the school budget. • E-sports – Greg • Sponsorship – P&F support families • World teacher’s day – Morning Tea? Platters? Aleks to organise. • School family business register – get this up and running to support the community David to investigate. • Runners club – David will update about that and report back at next meeting. 	<p>DB, AF.</p> <p>GW.</p> <p>All.</p> <p>BD, KM.</p> <p>JBT, NT.</p> <p>DS.</p> <p>KQ.</p> <p>AF.</p> <p>Note.</p> <p>GW.</p> <p>Note.</p> <p>AW.</p> <p>DS.</p> <p>DS.</p>
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	<ul style="list-style-type: none"> • Car park issue – Aleks, Rachael and Rob to investigate. • School band – David to investigate. • Sport Vision – David suggested to put more focus on sports and has a direction in which he wants to take it. • Aleks has asked for any input for fundraising ideas or improvements to pass on to him. • AFL Goal posts as a fundraising goal • Any Brainstorming ideas for fundraising or spending the money please bring to next meeting or email David or Aleks. 	<p>AW, RB, RM.</p> <p>DS.</p> <p>DS.</p> <p>All.</p> <p>Note.</p> <p>All.</p>
3.	TREASURERS REPORT	
	<p>Presentation by Karl Beste</p> <ul style="list-style-type: none"> • Refer attached handout of budget. • Cash at bank \$103k at year-end • Limited fundraising in 2020 due to Covid. • Forecast cash at bank at year-end circa \$160k. • Need to look at spending \$100k towards the school in 2021. 	<p>Note.</p>
	4. P & F ACTIVITIES AND THE YEAR AHEAD (PRESIDENT)	
	(Included in section 2)	

5. OPPORTUNITIES AND NEW IDEAS FOR 2021		
	<p>The below topics to be brainstormed by committee, and ideas brought forward at next meeting:</p> <ul style="list-style-type: none"> • New ideas for school engagement/ events. • Items to fundraise for. • Suggested improvements & how. 	All.
6. GENERAL DISCUSSION		
	n/a	
7. MEETING CLOSED		
	<ul style="list-style-type: none"> • 21:00 • Next Meeting <ul style="list-style-type: none"> ○ Term 2 (tbc). • Next Chair (tbc). 	Note.

Note: All meetings should be conducted in accordance school policies and P&F guidelines.