1:1 Student Device Program

10.5" iPad Pro

Information Booklet

1:1 Device Program – An Educational and Catholic Imperative

As a Catholic Christian community we educate all to live the gospel of Jesus Christ as successful, creative and confident, active and informed learners empowered to shape and enrich our world.

(BCE Learning and Teaching Framework 2019)

The Australian Curriculum reflects the Alice Springs Education Declaration on the Educational Goals for Young Australians (2019) that the Australian education system promotes excellence and equity and that all young Australians become confident and creative individuals, successful lifelong learners, and active and informed members of the community.

The Australian Curriculum describes specific knowledge, understanding and skills about technology and its use in ways that are interactive, multimodal and provide flexibility across contexts and audiences. Ways to use, share, develop and communicate with ICT are named within the content of individual Learning Areas of the curriculum and the use of ICT is integrated across all Learning Areas through the ICT General Capability.

Catholic Education is called to meet the challenges of learning in a digital age. Expressed in the words of Pope Francis, "*The revolution taking place in communications media and in information technologies represents a great and thrilling challenge; may we respond to that challenge with fresh energy and imagination as we seek to share with others the beauty of God*".

(Pope Francis: 2014).

Learning and living are not two separate endeavours that students engage with in isolation. Technologies and their uses are pervasive across all areas of our society and modern living.

In response, we need to ensure that learning can take place in flexible, resource-rich environments where technology supports connected, real life and real time learning and teaching.

At St. Vincent's Primary School;

1. We support our school and each other as we partner in education.
2. We dedicate our expertise, energy and commitment to the development of our community of 21st century learners.
3. We expect all to achieve to the best of their ability, enriching their talents through challenging, exciting and contemporary educational experiences.
4. We work in a co-operative spirit, embracing our learning opportunities.
5. We positively contribute to the shared stories, vibrant memories and the creation of our future by challenging ourselves and striving to be more like Jesus.
6. We say no to harassment, violence and bullying and solve conflict with dignity and care.

1:1 Device Program at St. Vincent's Primary School

Students at St. Vincent's Primary School participate in a 1:1 Device Program from Year 4 to Year 6. Each student will be issued with a school-owned 10.5" iPad Pro and Logitech Bluetooth Keyboard for their educational use whilst enrolled at the school or until the end of Year 6.

1:1 Device Program: The role of the school, student and parents

The role of the school, student and parents in St. Vincent's Primary School 1:1 Device Program are outlined below, with the associated actions and responsibilities listed in the following section.

The role of the School

The school provides **leadership** (vision, planning and management) to ensure that the 1:1 Device Program is driven by an educational imperative, focusing on successful **learning** outcomes and supporting the school's vision for learning. School leadership will work with teachers to create contemporary learning environments that allow students to learn. This will include engaging teachers in continuous learning to enhance their **professional practice**. As with all aspects of learning, the school values **parent and community engagement** and the important role this plays in achieving successful outcomes. The school plans for and manages the **technical environment and functional aspects** including security, to ensure the program's success.

The role of the Student

Students understand that the primary purpose of the 1:1 Device Program is to support their learning. Students use technology in their learning to investigate, collaborate and communicate in a safe and responsible way that reflects good digital citizenship.

The role of Parents/Caregivers

Parents/Caregivers are the first educators of their children and have a vital role to play in their child's learning. Working in partnership with the school will help to ensure the success of the 1:1 Device Program. Parents have an important role in the co-education of their child about issues related to the care of technology and its safe and responsible use. Parent/Caregivers support the school by maintaining an active interest in their child's learning including understanding how technology is being used to support learning in the classroom and at home, as well as meeting financial obligations associated with the program.

School, Student and Parent/Caregiver Responsibilities and Actions

School Responsibilities and Actions

The school is responsible for providing **leadership** for the 1:1 Device Program and school leaders play an integral role in this leadership. Effective leadership plans for and manages considerations related to **successful learning**; **professional practice**; **parent and community engagement**; as well as **technical environment and functional aspects**. Responsibilities and actions for the school in relation to the 1:1 Device Program include:

- **Successful Learning**
  - Creating the conditions that enable the school's vision for learning to be realised.
  - Ensuring that the 1:1 Device Program is driven by an educational imperative, focusing on successful learning outcomes.
  - Creating learning environments that enable connected, real life learning, within which technology is used flexibly and innovatively to improve learning.
  - Ensuring alignment with other school policies including behaviour, in particular ensuring that students are supported to use technology safely and responsibly.

- **Professional Practice**
  - Ensuring that teachers engage in continuous learning (through professional learning and sharing) to enhance their professional practice and the practices of their students.
  - Ensuring decisions are informed by evidence of impact on learning, including how technology supports students to develop the dispositions necessary for a successful future.

- **Parent and Community Engagement**
  - Providing opportunities for parents/caregivers to engage with information that enables them to be involved as key partners in learning, including through the 1:1 Device Program.
  - Providing parents with information about the logistics of the 1:1 Device Program, including costs, parent and student responsibilities and related policies and procedures.

- **Technical Environment and Functional Aspects**
  - Driving responsible stewardship by ensuring decision making processes are collaborative, transparent and accountable.
  - Planning for and managing safe and connected learning environments. Elements include ensuring:
    - Appropriate device selection and support, network infrastructure and system access;
    - Access to software that will support learning and data management/storage, which adhere to safety and privacy principles;
    - Technical support to assist students to manage the device and keep it operational;
    - Clear operational procedures including the right to inspect the device and those which support the teacher to manage technology in the classroom.

Student Responsibilities and Actions

Student responsibilities and actions in relation to the 1:1 Device Program include:

- **Educational Purpose**
  - Being active participants in their learning and using their device for educational purposes. This extends to the use of the school network, including the Internet and all associated infrastructure as well as ensuring that non educational software (where permitted) or data, does not inhibit the use of the device as a learning tool.
- **Using Technology Safely and Responsibly**
  - Complying with all elements of the school's Acceptable Use of Computer and Internet Resources policy and the School's Behaviour policy to ensure the safe and responsible use of technology including:
    - Applying personal safety practices by keeping personal information private and securing digital information;
    - Reporting unsafe behaviours to the school;
    - Using technology ethically (e.g. not accessing or sending content to bully or defame others or that is illegal, dangerous or offensive);
    - Engaging in appropriate practices to recognise the intellectual property (including copyright) of themselves and others. This extends to only installing/storing appropriately licensed software (and material e.g. downloads) on the device.
- **Device Management & Security**
  - Complying with all elements of the school's *Acceptable Use of Computer and Internet Resources Policy*.
  - Bringing the device to school each day ready for learning:
    - Fully charged and operational. Students seek support to resolve technical problems according to school procedures;
    - Clean and clearly labelled with authorised identification.
  - Keeping the device safe and secure at all times, including:
    - Following school and classroom rules for the use, transport and storage of devices;
    - Transporting the device in the designated protective casing, and placing it in school bags whilst travelling to and from school;
    - Reporting to the school instances of loss, damage or theft of the device as soon as possible (police report may be required).
  - Managing the device in alignment with school behaviour policy, including:
    - Accessing the internet only through the wireless network when at school;
    - Maintaining the network setting required to connect to the school network without alteration, unless directed to do so by the school;
    - Backing up data and updating software as recommended/directed by the school.

Parent/Caregiver Responsibilities and Actions

Responsibilities and actions for parents in relation to the 1:1 Device Program include:

- Maintaining an active interest in your child's education by understanding how technology is being used to support learning.
- Supporting the care and responsible use of technology by:
  - Working alongside the school to educate your child about safe and responsible use of technology.
  - Attending parent information sessions about Cyber Safety.
  - Monitoring the use of the device outside of school including internet access, device storage and access.
  - Supporting and reinforcing school policies and procedures including:
    - Acceptable Use of Computer and Internet Resources Policy;
    - School Behaviour Policy;
    - Operational procedures and responsibilities in relation to the 1:1 Device Program including ensuring safe and secure storage of the device;
    - Acknowledging the schools right to inspect the device.

The iPad Pro

St Vincent's will provide each student with an Apple 10.5" iPad Pro, with glass screen protector and Bluetooth Keyboard in Year Four. This device will be equipped with a broad range of software. The school purchases the devices and parents/guardians pay the cost of the device over twelve terms, $75 per term. Parents/guardians will receive ownership of the device on the final day of Year Six, provided that all termly payments have been made prior to this time. Students will use the iPad at school and take it home as necessary. All students are expected to adhere to the 'Student Responsibilities and Actions' as outlined in the information booklet. Students who breach the policies which have been agreed to and signed by both parents/guardians and students, will not be able to take home their iPad for a length of time, as deemed appropriate by the Principal.

Ownership

The iPad and all accessories remains the property of the school. Parents/guardians will receive ownership of the device on the final day of Year Six, provided that all termly payments have been made prior to this time. Students who leave St Vincent's before the completion of primary school may choose to purchase their device if they wish.

Warranty

The 10.5" iPad Pro comes with a standard Apple warranty. St Vincent's Primary School have systems in place during school terms that help us facilitate repairs, as required. Where possible, students will be given a replacement iPad while awaiting repairs.

Loss or Damage

If the iPad is lost, stolen or damaged, the student must report it to their classroom teacher as soon as practical, during school hours.

A damaged iPad will require an 'iPad Incident Report Form' to be completed and this is available from the school's website or class teacher.

If loss or theft occurs outside of the school, parents/guardians are required to inform the police immediately. The Police Event Number will be required in order to complete required paperwork. Where possible, students will be given a replacement iPad while waiting for resolution.

Repair Procedures

If the device has a hardware fault during the school term, it will be assessed by Apple and logged by the school, for repair or replacement of parts. Where possible, students will be given a replacement iPad while waiting for repairs. In most cases, there will not be a charge for this repair.

Process for repair:

1. Inform teacher, parent or office staff of damage.
2. Collect Incident Form from teacher, office or Assistant Principal.
3. Completed incident form and device handed into the office for repair.
4. Hot Swap issued (if necessary).
5. Device assessed on site and course of action decided to repair device.
6. Parent Slip sent to parent.
7. Device logged for repair.
8. Device repaired and returned to student.
9. Hot Swap returned.

iPad with a broken screen, will be repaired using after market parts for repair. The subsidised cost of repair for a broken screen is: $150. This charge will be added to the student's fee account. Parents will be notified via Parent Slip and asked to agree to this charge being added to their account. Where possible, students will be given a replacement iPad while waiting for repairs. Only one screen will be covered at the subsidised cost. Any additional breakages will require the full repair cost.

iPad with headphone jack stuck in headphone port (not able to be fixed at school) will be repaired at a cost of $99. There is an additional risk when repairing headphone jacks, that the screen will also be broken.

Keyboard broken or damaged keyboard (not able to be fixed at school) will be replaced at a cost of $135. This charge will be added to the student's fee account. Parents will be notified via Parent Slip and asked to agree to this charge being added to their account.

Headphones lost or broken (not able to be fixed at school) will be replaced at a cost of $40. This charge will be added to the student's fee account. Parents will be notified via Parent Slip and asked to agree to this charge being added to their account

Glass screen protector broken or damaged will be replaced at a cost of $30. This charge will be added to the student's fee account. Parents will be notified via Parent Slip and asked to agree to this charge being added to their account.