

St Vincent's Primary School P&F Association General Meeting Minutes

17th March 2015. Chairperson – J Benton, P&F President

Meeting opened at 7:20pm.

Attendance.

As per attendance book. Apologies: C. Tootell, A. Bleakley.

1. **President's Welcome.**
Jakki Benton opened the meeting and warmly welcomed everyone.
2. **Opening Prayer** – Kerry Rowlands.
3. **Previous Minutes.** Accepted and moved into record (J. Benton, 2nd A. Pilic).
4. **Principal's Report** – Kerry Rowlands.

i) Literacy at St Vincent's.

This year we have entered into partnership with Griffith University Education Department (Accelerated Literacy Learning). The aim is to develop highly literate students, enabling them to access all areas of the curriculum.

In January staff were given an overview of the project and training to minister P.M. benchmarks. February: moderation meetings; "high yield" strategies. Currently the program involves teachers creating a Data Wall (putting faces to data), planning strategies and Literacy Coach training.

From here -

- Intensive, individual interventions (1-5% of students)
- Targeted, small group interventions (5-10% of students)
- Universal intervention (30-90% of students) – Crack the Code, guided reading, repeated reading, sight words, phonemic awareness, P.M. benchmarks (PAT-R, PIPS).

ii) Eastern Concourse Redevelopment Update.

Commencing 4th May 2015. Practical completion 17th August (16 weeks construction time). Implications involve moving upstairs classrooms to spare rooms in the school.

iii) Student Protection Update.

- “All students have the right to expect the school will always act to protect them from any kind of harm.”
- Changes in terms of reporting.
- Student protection contacts (Kerry Rowlands, Raf Balik, David Boulton, Bernie Kearney, Tony O’Shea, Ainslie Wheeler).
- Volunteers Training Course is mandatory for all personnel, visitors and contractors. Valid per calendar year.

iv) Update Australian Curriculum.

- Resolving overcrowded curriculum.
- Improving parental engagement.
- Accessible to all students.
- Rebalancing the curriculum.

v) Engagement Teams.

Kerry explained the new proposal to set up Engagement Teams to focus on various aspects of school life. The aim is to have a cross section of the school community (parents, staff and students) involved in each team, in order to gain an increased and broader viewpoint. Feedback from the Engagement Teams will help inform the school and P&F’s decision-making processes. Engagement Teams will focus on one of the following areas: Mission and Religious Education; Learning and Teaching; Professional Practice and Collaborative Relationships; Strategic Resourcing. Asking for volunteers who would like to become involved in one of the Engagement Teams.

vi) Lunch time Library Activities.

There has been some concern raised recently regarding television viewing in the library at lunchtimes. The library is currently open Monday, Tuesday and Thursday lunchtimes for Years 1-6 students as a place to read, socialize, relax, escape the heat, and use the computers. Educational programs and online visual books are also screened one day a week. Following recent concern, television viewing is limited to ensure only high quality examples of visual literacy are screened. Mrs Rowlands recognizes the need for a policy to be formulated regarding school-wide lunchtime activities, and will do so after gathering further feedback and research. This will be communicated at next term’s P&F meeting (2nd June 2015) and via minutes, school newsletter and parent portal.

5. **President's Report** – Jakki Benton
Upcoming Events.
Gold FM Broadcast, Mother's Day Stall and Girls Night Out.

6. **Treasurer's Report** – Richard Perry
See attached. Account balance as at 31/12/2014 was \$83,922.98
St Vincent's Night last year was a great success once again.

7. **General Business.**
 - Discussion re water bottles in class.
 - School wide Positive Behaviour Program – use of rewards.
 - Power usage (air conditioning in particular) – Mark Middleton.
 - Discussion re large scale Art project on alternate years to school musical. Higher profile and opportunities for students to engage in visual arts.

8. **Agenda items for next meeting:**
 - Lunchtime activities policy.
 - Large scale Art project or installation on alternate years to school musical (Genevieve Mulqueen).

Meeting closed at 8:30pm.

Next General Meeting to be held Tuesday 2nd June 2015 at 7pm.

Meetings are held in St Vincent's staffroom and everyone is most welcome!