



## **CHILDREN WITH NO LUNCH PROCEDURE**

Everyday a number of children are presenting at the Student Office without lunch. Recently, there has been an increase in these numbers. Coffee Culture Church Café is now offering a lunch option for children who have no lunch at school.

### **When a parent has forgotten to order lunch and contacts the school prior to 10.50am**

- A phone order (to be paid by the parent over the phone) can be made and it will be sent to the tuckshop
- Parents can contact Coffee Culture Church Café who can provide lunch at a cost of \$8.50. Payment by credit card at the time of ordering is required. They will deliver the food to the office which will then be passed on to the student
- Cheese, crackers and an apple will be offered at a cost of \$3.50 (to be paid by the parent over the phone)
- Alternatively, someone may bring food to the office which will be then passed on to the student asap.

***Once morning tea has begun, and tuckshop personnel and volunteers are involved in serving and the preparation of lunches, no further orders can be taken.***

### **When a student presents to the Student Office after 10.50am and before 1pm**

- Parents can contact Coffee Culture Church Café who can provide lunch at a cost of \$8.50. Payment by credit card at the time of ordering is required. They will deliver the food to the office which will then be passed on to the student
- Cheese, crackers and an apple will be offered at a cost of \$3.50 (to be paid by the parent over the phone)
- Alternatively, someone may bring food to the office which will then be passed on to the student asap.

### **When a student presents to the Student Office after 1.20pm**

- Cheese, crackers and an apple will be offered at a cost of \$3.50 (to be paid by the parent over the phone)
- Alternatively, someone may bring food to the office which will then be passed on to the student asap.

***We respectfully ask for parents to understand that it is not possible for staff to take orders for the school tuckshop after 10.50am.***