



ST VINCENT'S SCHOOL FEES CONCESSION POLICY

Introduction

Fee concessions will be determined on the basis of a just and equitable formula.

Any reduction in fees will be looked at in terms of the financial needs of the family concerned, and their responsibility to full-fee paying parents and the efforts these parents make in paying their fees.

The granting of a fee concession at St Vincent's School does not imply an obligation for a concession to be granted at an Archdiocesan college.

Procedures

1. Families wishing to apply for fee concessions contact the school finance officer, Ms Sharon Simmons who will supply the form Application for Concession on Fees.
2. Parents complete the form and supply the relevant documentary evidence (Centrelink Income Statement, a current wage slip, rent or mortgage payments and any additional information which you believe may assist).
3. Using the Fee & Building Fund Levy Concession Worksheet together with the current Henderson Poverty Lines data, it is determined what the fee to be paid is or whether further clarification from parents is required.
4. If all paperwork is provided, an interview may not be necessary. Parents may be requested to attend an interview. Parents are also able to request an interview with the principal, Kerry Rowlands and Financial Officer, Sharon Simmons.
5. Concessions are reviewed on an annual basis.

Concession Formulae

The formulae for determining a reasonable fee payable for a family is based upon the total disposable income of the family less basic housing costs. The resultant income is then compared to the 'Poverty Line' for Australian households and a sliding scale is then applied.

No allowance is made for repayments on holiday houses or hire purchase contracts.