



ST VINCENT'S EXEMPTION FROM COMPULSORY SCHOOLING PROCEDURES

Information for Parents

What is an exemption and why do I need it?

Every parent of a child of compulsory school age or a young person in the compulsory participation phase has a legal obligation to ensure their child is enrolled and attending school.

Compulsory schooling commences when a child is at least 6 years and 6 months old and ends when they turn 16 or complete Year 10, whichever is sooner. An exemption from compulsory schooling is not required if the student is enrolled in the Preparatory Year.

Parents can apply for an exemption from this obligation when their child cannot attend or it would be unreasonable in all the circumstances for their child to attend school for a period of more than 10 consecutive school days.

Situations where an application for an exemption may be made include:

- Illness
- Family reasons
- Cultural or religious reasons

If your child is exempted from compulsory schooling, you are excused from your obligation in relation to compulsory schooling or compulsory participation.

The school principal or your child's teacher is not responsible for providing an educational program to your child during this exemption.

Who decides to grant or not grant an exemption?

Non-state school principals have the authority to approve exemptions of up to and including 110 school days in a calendar year that do not cause the total period of exemptions granted in the year to exceed 110 school days.

Any exemption application for a period of more than 110 school days or that would cause the total period of exemptions granted in a year to exceed 110 school days is decided by the Manager, Office of Non-state Education.

Applying for an exemption from compulsory schooling for between 11 and 110 school days

- Parents are to complete ***Application for Exemption from compulsory schooling for between 11 and 110 school days*** form.
- Part A is to be **completed and signed by both parents.**
- Part B is to be **completed by the Principal**



Application for Exemption from compulsory schooling for more than 10 days but less than 110 school days

(Please type or print clearly and COMPLETE ALL SECTIONS)

Part A - To be completed and signed by the parent and/or young person						
Name of student in full						
Date of birth						
Year level						
Title and name of parent/s or carer/s						
Parent 1	Title		First name		Family name	
Parent 2	Title		First name		Family name	
Postal address						
						Postcode
Home phone			Mobile phone			
Email address						
Number of school days absent		Period for which exemption is sought (insert dates)		From:		
				To:		
Reason/s for seeking exemption (please tick and <u>provide details</u>)		<input type="checkbox"/> Illness				
		<input type="checkbox"/> Extended travel				
		<input type="checkbox"/> Family reasons				
		<input type="checkbox"/> Other reason/s				
Name & Signature of Parent 1				Date		
Name & Signature of Parent 2				Date		



Part B - To be completed and signed by the principal of the non-state school

Principal's name	Kerry Rowlands
Email address	krowlands@bne.catholic.edu.au

Please tick whichever is appropriate:

- I **recommend** that an exemption is granted for this student as requested.
or
- I **do not recommend** that an exemption is granted for this student.
or
- I recommend that an exemption for this student **is granted with the following conditions:**

or
- I recommend that an exemption for this student **is granted with the following changes** to what has been requested:

.....
Principal's signature **Date**

Please retain a copy of this Application for Exemption Form

- Signed copy forwarded to student's parents
- Signed copy to be filed in Student's File
- Absence to be entered into *eMinerva* as Personal/Family with '*Exemption granted by Principal*' recorded in the Notes
- Notify class teacher of absence